



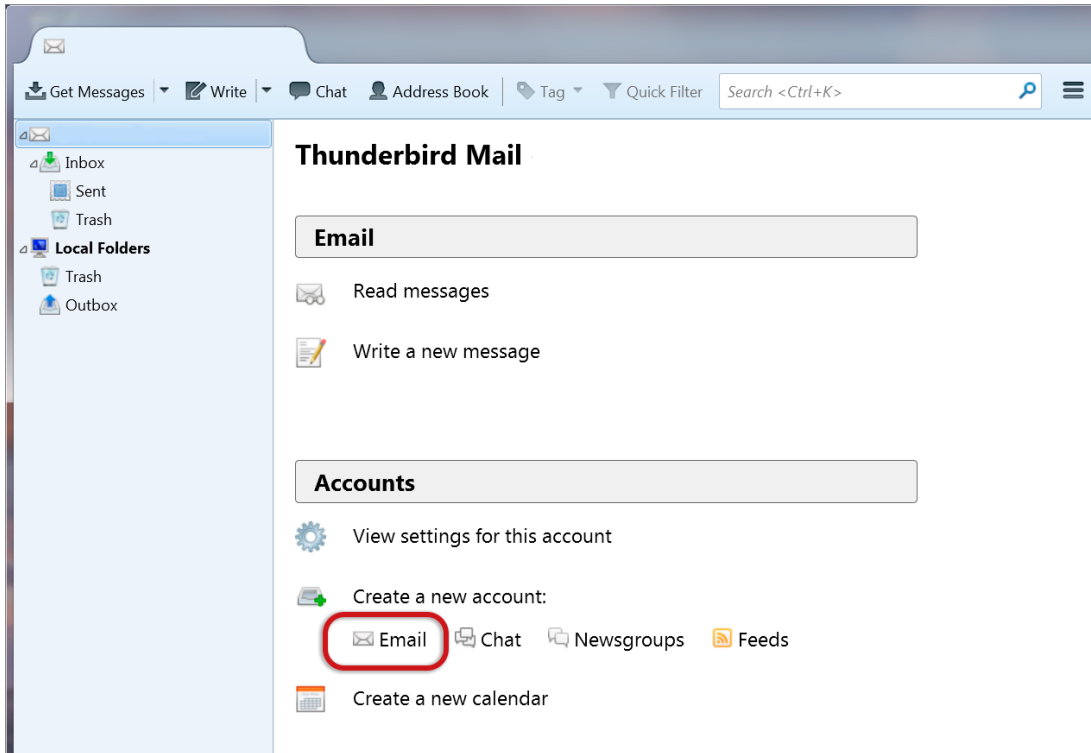
This guide takes you step-by-step through the process of setting up a new email account in Thunderbird.

◆ Automatic Account configuration

A new email account setup with Thunderbird is quick and easy using Automatic Account configuration.

*However, reasons to rather use **Manual Configuration** are:*

- *if you prefer **POP**, as this automatic configuration defaults to IMAP*
1. *Launch Mozilla Thunderbird*
 2. *Choose **Create a new account > Email***




3. Choose **Skip this and use my existing email**

Would you like a new email address?

Name Surname

In partnership with several providers, Thunderbird can offer you a new email account. Just fill in your first and last name, or any other words you'd like, in the fields above to get started.

 gandi.net

The search terms used are sent to Mozilla ([Privacy Policy](#)) and to 3rd party email providers gandi.net ([Privacy Policy](#), [Terms of Service](#)) to find available email addresses.

4.

Mail Account Setup

5. Enter the following details:

- **Your Name** (which will appear in the “From” field in your emails)
- **Email address**
- **Password**
- **> Continue**

Mail Account Setup

Your name: Name Surname Your name, as shown to others

Email address: name@example.com

Password: ●●●●●●●●●●●●

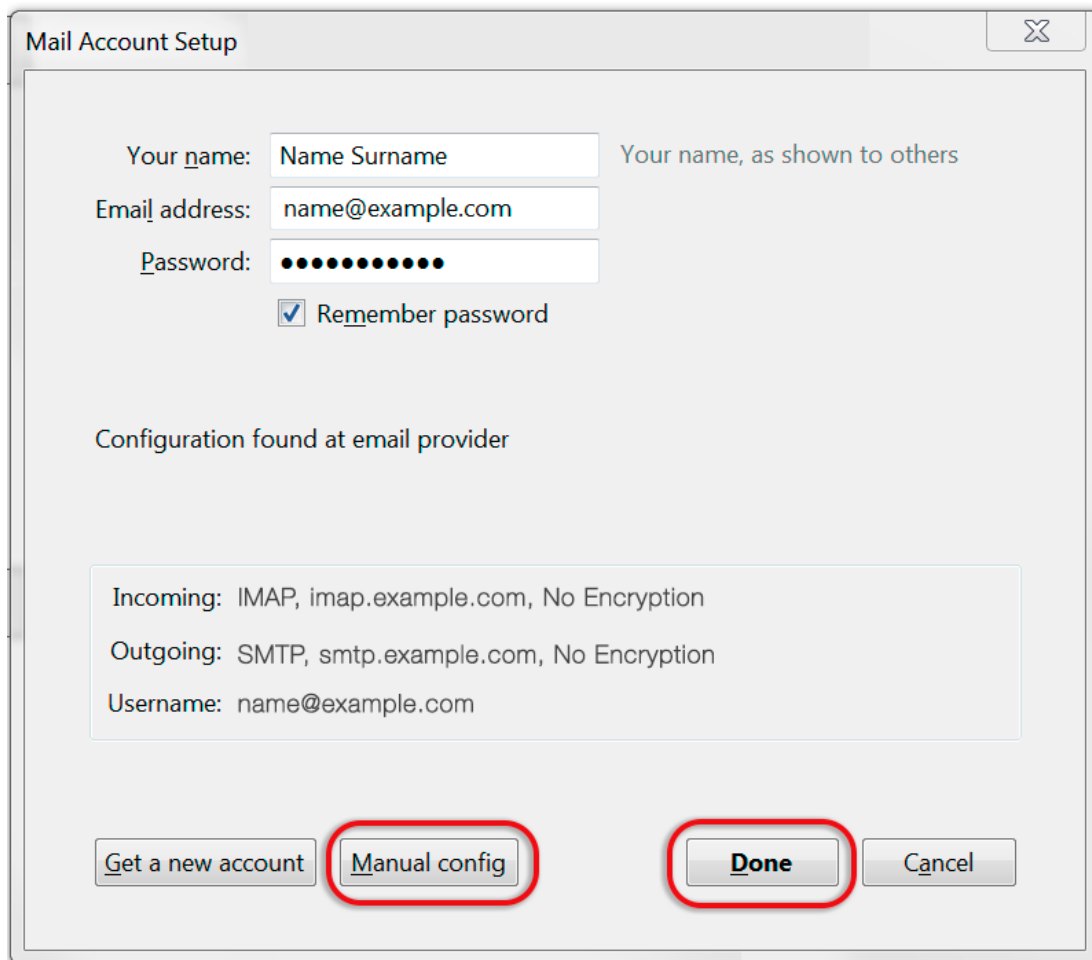
Remember password

Get a new account Continue Cancel

6. Thunderbird will now automatically check your email settings. Ignore this warning message, **tick** and choose **Done**



7. **If your settings are found, then your setup is complete** and you can press **Done**. If your settings are not found, click the **Manual config** button and continue as below



The image shows a 'Mail Account Setup' dialog box. It contains the following fields and options:

- Your name:** A text box containing 'Name Surname' with the label 'Your name, as shown to others' to its right.
- Email address:** A text box containing 'name@example.com'.
- Password:** A text box with ten black dots representing a masked password.
- Remember password**

Below these fields, it says 'Configuration found at email provider'. A light blue box contains the following configuration details:

- Incoming:** IMAP, imap.example.com, No Encryption
- Outgoing:** SMTP, smtp.example.com, No Encryption
- Username:** name@example.com

At the bottom, there are four buttons: 'Get a new account', 'Manual config', 'Done', and 'Cancel'. The 'Manual config' and 'Done' buttons are circled in red.

◆ Manual configuration

Follow the Automatic configuration above, and then choose **Manual config**.

8. Ensure that your **settings are correct** as below (these are the default settings – replacing with your own name and domain).
 - Choose **POP** or **IMAP**
 - **IMAP:** Incoming port **143**, Outgoing **587** (as below)
 - **POP :** Incoming **110**, Outgoing **587**
 - Ensure that the **Username** is the **full email address**.
 - **SSL** is **None**
 - **Authentication** is **Normal password**.

Mail Account Setup

Your name: Your name, as shown to others

Email address:

Password:

Remember password

Configuration found at email provider

	Server hostname	Port	SSL	Authentication
Incoming:	<input type="text" value="mail.example.com"/>	<input type="text" value="143"/>	<input type="text" value="None"/>	<input type="text" value="Normal password"/>
Outgoing: SMTP	<input type="text" value="smtp.example.com"/>	<input type="text" value="587"/>	<input type="text" value="None"/>	<input type="text" value="Normal password"/>
Username: Incoming:	<input type="text" value="name@example.com"/>		Outgoing:	<input type="text" value="name@example.com"/>

9. Click **Done**. Your email setup is complete.