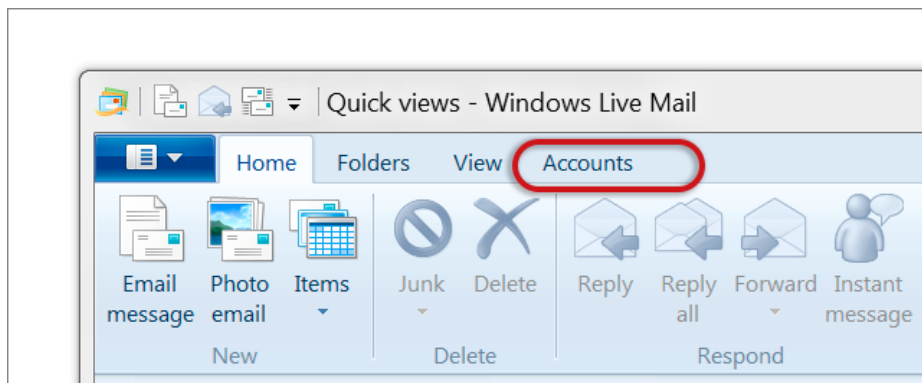


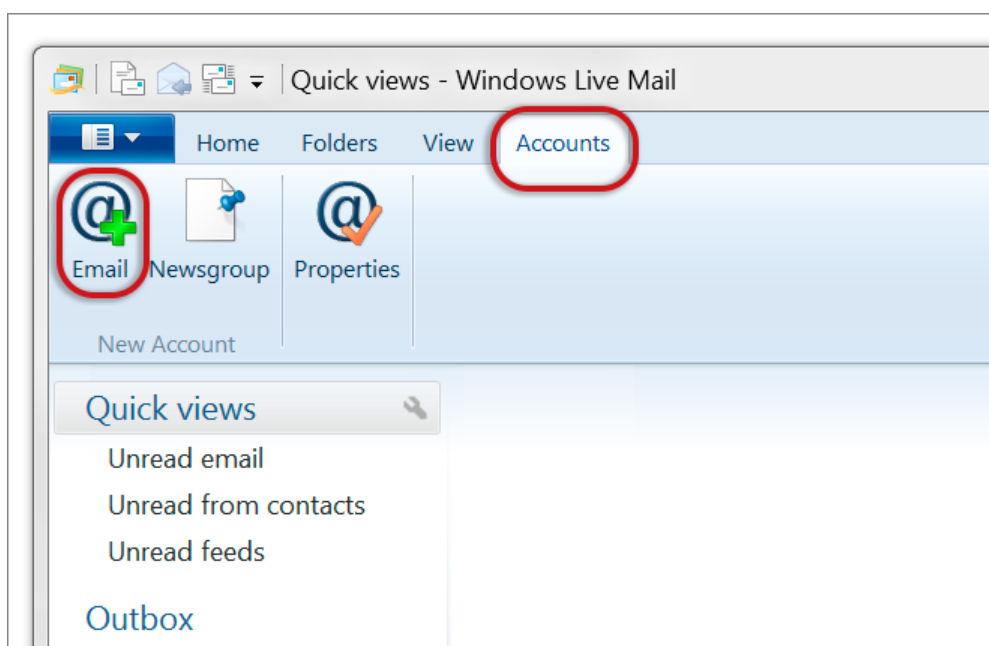


*This guide takes you step-by-step through the process of setting up a new email account in Windows Live Mail.*

1. **Launch** Windows Live Mail
2. Select **Accounts** from the top menu bar



3. Select **Email**



#### 4. Enter the **email address and password** > **Next**

Windows Live Mail

### Add your email accounts

If you have a Windows Live ID, sign in now. If not, you can create one later.  
[Sign in to Windows Live](#)

Email address:  
  
[Get a Windows Live email address](#)

Password:  
  
 Remember this password

Display name for your sent messages:

Manually configure server settings

Most email accounts work with Windows Live Mail including  
Hotmail  
Gmail  
and many others.

Cancel Next

#### 5. Configure server settings:

### Incoming server information:

- **Server type** *is IMAP*
- **Server address** *starts with mail.*
- **Port** *is 143*
- **Authenticate** *using Clear text*
- **Logon user name** *is the full email address*

### Outgoing server information:

- **Server address** *starts with smtp.*
- **Port** *is 587*
- **Requires a secure connection (SSL)** *is not ticked*

- **Requires authentication** *is ticked*

> **Next**

The screenshot shows a window titled "Windows Live Mail" with a close button in the top right corner. The main heading is "Configure server settings" in green, with a subtitle below it: "If you don't know your email server settings, contact your ISP or network administrator." The dialog is divided into two columns: "Incoming server information" and "Outgoing server information".

**Incoming server information:**

- Server type: IMAP (dropdown menu)
- Server address: mail.example.com (text box)
- Port: 143 (text box)
- Requires a secure connection (SSL)
- Authenticate using: Clear text (dropdown menu)
- Logon user name: name@example.com (text box)

**Outgoing server information:**

- Server address: smtp.example.com (text box)
- Port: 587 (text box)
- Requires a secure connection (SSL)
- Requires authentication

At the bottom right, there are three buttons: "Cancel", "Back", and "Next". The "Next" button is highlighted with a blue border.

6. Once prompted, you can complete the setup by clicking **Finish**.



## Your email account was added



name@example.com was added

[Add another email account](#)

Finish