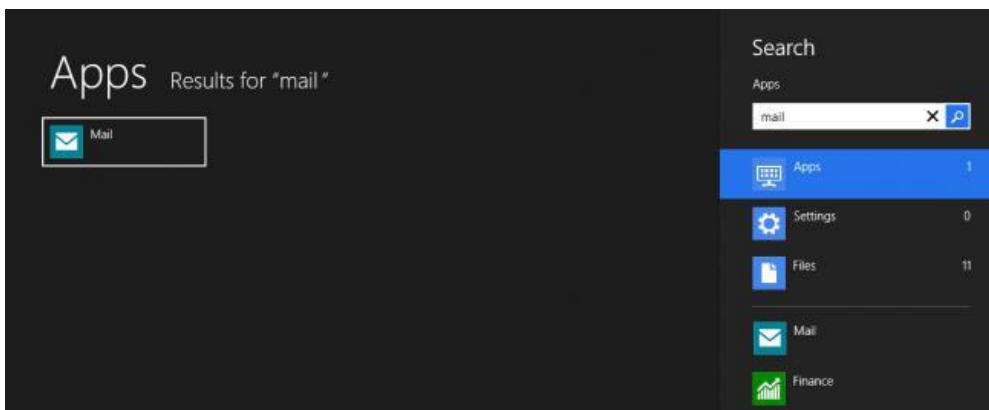


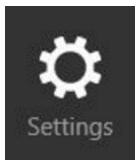


This guide will help you fix errors in the setup of an email account in Windows 8 Mail

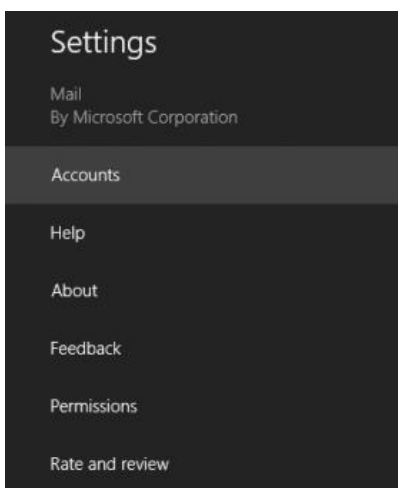
*1. Search for **Mail** and launch the Mail app*



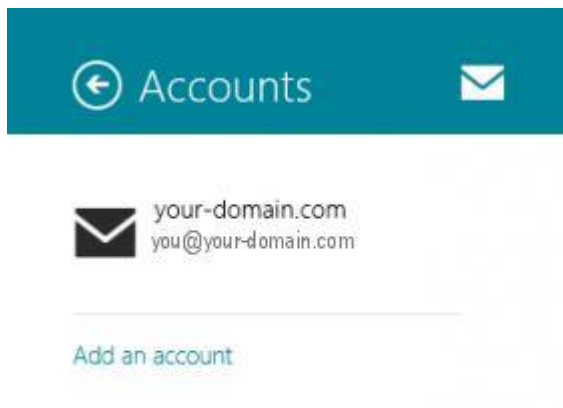
*2. Select **Settings** from the charm bar on the right hand side*



*3. Select **Accounts** from the menu on the right hand side*



4. Select your email account from the list of email accounts



5. Check the settings:

- **Email address & Password** are correct
- **Email Username** is the full email address
- **Incoming email server** starts with **mail.** and your domain name
 - Port is 143 for IMAP (or 110 for POP)
 - Server requires SSL is **not** ticked
- **Outgoing (SMTP) mail server** starts with **smtp.** and your domain name
 - Port is 587
 - Server requires SSL is **not** ticked
 - **Tick** Outgoing server requires authentication
 - **Tick** Use the same username and password to send and receive email

Account name

your-domain.com

Your name

Name Surname

Download new email

As items arrive ▾

Download email from

The last 2 weeks ▾

Content to sync

Email

Automatically download external images

On

Use an email signature

Yes

Sent from Windows Mail

Email address

you@your-domain.com

Password

••••••

Email username

you@your-domain.com

Incoming email server

mail.your-domain.com

Port

143

Server requires SSL

Outgoing email server

smtp.your-domain.com

Port

587

Server requires SSL

Outgoing server requires authentication

Use the same username and password to send and receive email

Show email notifications for this account

Off

Special folders

Sent items
▾

Deleted items
▾

Junk email
▾

Remove account

6. *Your email account should now be configured successfully.*